

BY ORDER OF THE COMMANDER

AETC SUPPLEMENT 1

AFI 35-302

13 DECEMBER 1996



Public Affairs

**USAF FACT SHEETS AND OFFICIAL BIOGRAPHIES GUIDANCE AND
PROCEDURES**

AFI 35-302, 1 January 1996, is supplemented as follows:

2.3. AETC public affairs offices will send a reproduction-quality copy of their wing fact sheet to HQ AETC/PAN. Fact sheets will also be forwarded to HQ AETC/PAN when revisions or updates are made.

6.4. AETC public affairs offices will send locally produced new and updated official biographies of wing

commanders who are not general officers to HQ AETC/PAN. In addition, AETC public affairs offices will forward ten 8- by 10-inch color official photographs of general officers to HQ AETC/PAN according to AFI 36-2632, *Official Photographs of Air Force General Officers*.

VALERIE A. ELBOW, Colonel, USAF
Director of Public Affairs

OPR: HQ AETC/PAN (Lt Col S. Randle)

Certified by: HQ AETC/PA (Lt Col T. Worsdale)

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